

**BOULDER COUNTY REGIONAL FIRE TRAINING CENTERS**  
**Board of Directors Meeting Agenda**  
**Tuesday, November 23, 2021**  
**0900-1043**

ATTENDING: President Calderazzo, VP Koch, Treasurer Snyder, R.Wilbur, C. Rennich, M.Patrick

**1. APPROVAL**

- Board Meeting Minutes from October 14, 2021 - approved

**2. TREASURER'S REPORT**

- Reviewed September - October's Financial Report. Motioned and Approved.
  - Checking Balance: \$79,112.47
  - Commercial Savings: \$161,280.41
- January meeting will be to approve by-laws and 2022's budget.
- City of Boulder will be submitting a bill for the annual lease to the board soon.
- Update on legally transferring assets to the City of Boulder – *still in progress* – stalled due to city's COVID response. Pres. Calderazzo has restarted this process with city legal and will follow-up.
- Continued discussion regarding possible fee changes for user members starting in 2023. No changes to be made at this time.

**3. BOARD BUSINESS**

- President Calderazzo to discuss a large donation received from GR's Foundation out of Wichita, Kansas, and how these funds would best be utilized.
  - One time grant of \$15k to benefit the agencies of Boulder County.
    - Recommendations:
      - SCBA Washer
      - Hose Cleaner
      - Gear Dryer and possible 2<sup>nd</sup> extractor
      - Possible training props?
      - Blue Card IC Simulator, possibly with the wildland component
      - Additional hose for the training center/training apparatus
      - Upgrade on AV system in classrooms
      - Suggestion to push this out to the user members to see if there are any shortcomings that this grant can address. Approved. VP Koch will create a survey form to disseminate to the members.

**3. BOULDER FACILITY REPORT**

- Further discussion regarding by-laws' revisions. VP Koch has submitted a draft for the board's review. Suggested that the revision of by-laws be approved in January 2022.
- Updated on checklist, inventory list for Boulder Rural's retired engine – *still in progress*
  - Updated on reservation system for apparatus - BCFFA's Engine and the confined space prop to the BCRFTC's online calendar.
    - Everyone should be able to SEE it but only Michelle, VP Koch, and authorized users will be able to RESERVE it.
    - Once the board establishes in-service trainings, they can then selectively enable specific users to reserve them.
  - Draft training plan in progress.
    - Suggested that the operator should be a DOP or equivalent. Approved.
  - Confirmation that BCFFA's insurance **\*DOES\*** cover the engine when offsite of the FTC so, for example, it can be driven for service and/or refueling.

- The apparatus will need a shore line installed. Pres. Calderazzo will speak to Facilities regarding pricing and will report back to the Board.
- FRFC Spring Academy may utilize this apparatus.
- Possible flammable fuel storage cabinet for reserve engine. (MSDS sheet)
  - Update from President Calderazzo who checked with the City of Boulder's Fire Marshall as to the requirements regarding flammable cabinet placement.
  - Recommendations for long-term fuel storage solutions?
- Discussed updating Facility Handbook for User Members as it is outdated. Possibly something Boulder Fire's Training Division can assist with in addition to Capt. Koch. – *still in progress*
- Updated on the project to wall off the weight room: Completed. *This item can be removed from future agendas.*
- Updated on training for the Confined Space prop
  - President Calderazzo was going to discuss the training option with the Boulder Valley Fire Consortium. – *still in progress*
- Drywall / Painting project for classrooms, conference room, and apparatus bay will commence from Dec. 13 – 30<sup>th</sup>.
- West Classroom projector – City of Boulder's IT department is working on replacing this item.
- On-site availability of hay and pallets have been an issue due to logistics not supply. The old supplier is not available. Is this something that the board needs to become more involved in to allow for more consistent restocking? Possibly OSB burning material? Chief Snyder will investigate this option.
  - Recommend that the board adds a line item to their budget to assist in the delivery of these supplies. VP Koch suggested adding \$2k into line item 4032 for consumables. Approved.
  - Pres. Calderazzo will speak to FRFC about payment towards consumables/usage.
- REMINDER: Agencies should only reserve the training space(s) that they need and to be mindful not to overbook the reservations. Also, if you have a cancellation, please let VP Koch or Michelle Patrick at Boulder Fire-Rescue know so that the space can be released.
- Pres. Calderazzo will be meeting with City of Boulder's Facilities team to discuss long-term goals for this property.

#### **4. LONGMONT FACILITY REPORT**

- Nothing to report.

#### **5. LIVE BURN TRAILERS**

- Both trailers are at BCRFTC.

#### **6. OTHER BUSINESS TO DISCUSS**

N/A

#### **2022 Meeting Dates:**

January 25, March 22, May 24, July 26, September 27, November 22