

BOULDER COUNTY REGIONAL FIRE TRAINING CENTERS

Board of Directors Meeting

June 27, 2017

0900

ATTENDING: President Bruce Mygatt, Vice President Michael Calderazzo, Treasurer Marci Linton, Secretary Scott Snyder, Director Rick Dirr, Jared Ginsberg, Fritz Koch, Kevin Kern and Michelle Patrick

1. MINUTES OF THE May 23rd BOARD MEETING: The minutes were approved as submitted.

2. TREASURER'S REPORT

- Approved the May financial statement
 - Total: \$117,650.96
 - Checking Account: \$68,508.82
 - Yearly Operating Budget: \$49,142.14
- Update on transferring assets to the Cities of Boulder and Longmont
 - Deputy Linton sent letter to COB. Calderazzo is checking with legal about how to document this.
 - Deputy Linton sent letter to Longmont.
- Update on User Members' fees for outstanding agencies:
 - **ACTION ITEM:** Lyons and Timberline did not respond. Deputy Linton will follow up with Lyons. Chief Dirr will follow up with Timberline.
- Update on COB invoice per BCRFTC Rental Agreement.
 - **ACTION ITEM:** Chief Calderazzo will send invoice to Deputy Linton.

3. BOULDER FACILITY REPORT

Chief Mygatt:

Future Direction Of BCRFTC Website

- Stormlab originally set up the original website, however they are no longer in business.
- **ACTION ITEM:** Capt. Koch will create a new website on an alternative hosting site. Approximately \$3.88/mo. for website host. APPROVED

Deputy Linton:

Proposed BCRFTC/BIMT agreement

- Board recommends that the IMT Policy Group should meet to discuss the Facility ICP agreement and should they decide to move forward, the IMT Policy Group can present a facility agreement to the Board.
- **ACTION ITEM:** Chief Calderazzo will meet with the IMT Policy Group to discuss facility agreement options.

Phone Lines Needed For IMT Usage At BFTC

Remove from future agendas unless otherwise needed.

Review the BCRFTC Bylaws with Board

- **ACTION ITEM:** Annual paperwork to be reviewed with board at July's meeting.

Chief Snyder:

Revised Facility Rental Application

- **ACTION ITEM:** Add in requesting agency/department's info as well as sponsoring agency's POC to the form. Rental Application approved with revisions.

Capt. Koch:

Game Camera and Recommended Quarterly Scheduled Maintenance

- **ACTION ITEM:** Maintenance of batteries and SD card overseen by COB Training Staff.
- **ACTION ITEM:** Chief Mygatt will create and place "Area is Under Surveillance" signs at both gates.

Chief Ginsberg:

Update on Proposal to Hold a FTC Orientation Session for Member Agencies

- **ACTION ITEM:** Chief Ginsberg will coordinate with Chief Dirr and Capt. Koch on implementing a FTC Orientation Session. Board suggested orientation session to take place after the propane props are re-done.

Compressor is back up and running for 4500psi but not 5500psi.

Chief Mygatt:

Proposed Formalizing Rental Office Space in FTC for BOCO Co-Operators

- **ACTION ITEM:** Chief Ginsberg will work on creating an agreement for BOCO Co-operators outlining terms of usage to be renewed annually pending COB facility needs, and he will verify with city legal re: liability coverage.
- **ACTION ITEM:** Chief Dirr will look at liability/insurance coverage for BOCO Co-operators under BCFFA.

Capt. Kern:

Proposed Replumbing Propane Lines and Tank to Props in Order to Create More Realistic Training Fires. Suggested company is Amerigas who has prior experience with fire training props. Board suggested adding a measuring device on the propane tank to regulate how much fuel is being utilized per session/department. Recommend having a trained facility instructor present on all propane prop usage sessions.

- **ACTION ITEM:** Capt. Kern will meet with Amerigas' engineer to discuss expectations and to price out the project; report to Chief Calderazzo with the findings.

4. LONGMONT FACILITY REPORT

Nothing to report.

5. LIVE BURN TRAILERS

- The gray trailer is at the Boulder Facility.
- The green trailer is at the Boulder Facility.
 - Update on Capt. Koch's walk through of trailers:
 - Only one trailer has a padlock. The other one does not. Both trailers seem fine from his cursory walk-through.
 - **ACTION ITEM:** Capt. Koch to purchase additional padlock for trailer.
 - **ACTION ITEM:** Chief Dirr will promote trailers at next BCFFA meeting.

THE NEXT BOARD MEETING WILL BE ON TUESDAY, JULY 25th, AT 0900 IN THE 1ST FLOOR CONFERENCE ROOM OF THE BFTC. THANK YOU.