

BOULDER COUNTY REGIONAL FIRE TRAINING CENTERS
Board of Directors Meeting Minutes
Tuesday, November 24, 2020
0907-0940

1. APPROVED Board Meeting Minutes from September 22, 2020

2. TREASURER'S REPORT

- Reviewed September and October's Financial Report
- Updated on legally transferring assets to the City of Boulder – *still in progress* – stalled due to city's COVID response
- Update on weight equipment and materials regarding lease payment – *still in progress*
 - We do have a contractor for weight room PM.
- Discussed user members' usage and membership fees.
- Discussed 2021 Draft Budget.

3. BOULDER FACILITY REPORT

- Update on checklist, inventory list for Boulder Rural's retired engine – *still in progress*
 - Update on reservation system for apparatus
 - Update on training for user member agencies
- Discussed updating BCRFTC policies and messaging to address current Covid restrictions.
 - Seems to be working fine as set.
- Discussed updating Facility Handbook for User Members as it is outdated. Possibly something Boulder Fire's Training Division can assist with in addition to Capt. Koch.
- Boulder's burn building is currently undergoing a bid process for contractor to address issues found in the last NFPA Inspection Report. Work start date is tbd.
- September's meeting brought up the potential need to discuss the current lease agreement and how this arrangement may affect the county training facility after the end date. Do the current documents (covenants, by-laws, etc.) still meet and serve the board?

4. LONGMONT FACILITY REPORT

- Nothing to report.

5. LIVE BURN TRAILERS

- Both trailers are at BCRFTC.

6. OTHER BUSINESS TO DISCUSS

- Possible photos of confined space prop would be beneficial.