

BOULDER COUNTY REGIONAL FIRE TRAINING CENTERS
Board of Directors Meeting Minutes
Tuesday, September 22, 2020
0912-1025

ATTENDING: Pres. Calderazzo, VP Koch, Treasurer Snyder, L.Enholm, C.Rennich, and M.Patrick

Welcome Boulder-Fire's new Battalion Chief of Training, Chad Rennich.

1. APPROVAL

- Board Meeting Minutes from August 26, 2020 – Approved as is.

2. TREASURER'S REPORT

- Reviewed and approved July and August's Financial Reports
 - Checking Account: \$44,633.90
 - Savings Account: \$161,093.32
 - Sugarloaf is still outstanding currently.
 - **ACTION NEEDED:** Koch will reach out to them.
- Update on legally transferring assets to the City of Boulder – *still in progress* – stalled due to city's COVID response
- Update on weight equipment and materials regarding cost share and how that affects the annual lease payment and contractor for preventative maintenance – *still in progress*
 - We do have a contractor for weight room PM.
 - **ACTION NEEDED:** The City should come back with a proposal to adjust the lease, pro-rated adjustment for the final four months of the lease agreement and for 2021, as well as any adjustments needed for the loss of the upstairs conference room.

3. BOULDER FACILITY REPORT

- Further clarification regarding Boulder-Fire's usage of the training center office and upstairs conference room. The offices were always available for the city's use per the finalized lease agreement, so that is not an issue. But there is some concern regarding the upstairs conference room and how it affects the lease.
- Continued discussion Boulder Rural's retired engine – possible donation with or without onboard equipment, ladders, hoses etc.
 - BFR can help with truck checks, but they would not be able to absorb the costs of maintenance, liability, or replacement.
 - Annual maintenance is around \$2000/year.
 - Pump testing cost tbd.
 - Hose testing can be done through BFR.
 - Other costs tbd.
 - BCRFTC can commit to annual pump test and covering basic PM.
 - BCFFA took over the title and insurance of the vehicle.
 - BCSO may be able to secure funds to help cover some of the maintenance costs.

- Boulder-Rural does have a mechanic that is familiar with the apparatus and can perform maintenance onsite.
- How will we reserve this apparatus for county training use?
- **ACTION NEEDED:** Create checklist, inventory lists; Determine the best reservation system for apparatus (calendar reservation preferred in order to have some idea of usage); Determine a training for user members to familiarize themselves with the apparatus similar to the FTC Facility Training; Fuel usage and filling responsibility?
 - **Go live date proposed for 2021.**
- Recommend keeping the apparatus on one side of the bay to keep the lane by the compressor room clear.
- Discussed utilizing previous donation(s) from Jewish Foundation to pay for roofing materials on the FTC's new burn building rehab shelter. **Approved.**
- Discussed free/low-cost goals for future live fire props. There is an additional Conex box by the confined space prop that can be converted to a burn prop. Is this something that we can or want to pursue? This may be a permitting issue. Suggest revisiting this issue as needed.
 - **ACTION NEEDED:** Recommend the board discuss what training props they would like to see at the facility in the medium/long-term time span. This information would also benefit the board should additional funding sources be allocated.
- Discussed Global Emergency Medic's rental request for 2021.
 - How does physical distancing play into this and classroom space? If both classrooms are needed to maintain safe distancing, then there is some concern about tying up the space and not allowing user members access to the space.
 - Recommend that they can rent out the space for five days every quarter, but not every month.
 - Rental discount would be extended for both classrooms as approved by board.

4. LONGMONT FACILITY REPORT

- There are some spaces in the burn building that should not be worked so please be aware.

5. LIVE BURN TRAILERS

- Both trailers are at BCRFTC.

6. OTHER BUSINESS TO DISCUSS

- The board will need to revisit this issue to iron out how the lease agreement will be affected moving forward through the end of the agreement and how this arrangement may affect the county training facility after that end date.
- **Recommendation:** Review board documentation to verify that it still serves the board moving forward, i.e. the covenant, by-laws, etc.

2020 Meeting Dates:

September 22 and November 24