

BOULDER COUNTY REGIONAL FIRE TRAINING CENTERS
Board of Directors Meeting
Monday, January 29, 2018
1300 – 1500

Attending: President Michael Calderazzo, VP Fritz Koch, Treasurer Scott Snyder, Secretary Rick Dirr, Dave Booton for Lance Enholm, Jared Ginsberg, and Michelle Patrick

1. MINUTES OF THE DECEMBER 12TH BOARD MEETING: The minutes were approved as submitted.

2. SPECIAL BUSINESS

- Selection of new board member per by-laws: Fritz Koch from Boulder Rural nominated and unanimously approved by board
- Selection of new board president: Michael Calderazzo from Boulder Fire-Rescue nominated and unanimously approved by board
- Amended agenda to include selection of new vice president: Fritz Koch from Boulder Rural nominated and unanimously approved by board

3. TREASURER'S REPORT

- Approved the December financial statement
 - Total: \$99,249.00
 - Yearly Operating Budget: \$30,733.41
 - Checking Balance: \$68,515.59
- Updated on transferring assets to the City of Boulder - still work in progress
- Discussed adding a secondary signer on BCRFTC Board bank account: Will add Calderazzo to account and add Dirr as back-up (third signer).
 - **ACTION NEEDED:** Discuss how to streamline the check signing process in February's meeting.
- Chief Snyder found a CPA to submit the 2016 & 2017 taxes. Hayward & Associates is now Atlas CPA. Accountant will work on filing both 2016 and 2017 taxes. Work in progress.
- Acceptance of Jewish Federation of Cleveland grant of \$500: Motion passed to acknowledge the receipt of the grant.
 - **ACTION NEEDED:** Discuss specific use of funds at February's meeting.

4. BOULDER FACILITY REPORT

- **Chief Snyder**
 - Propane tank
 - Board is weighing different options to either fix lines as is underground or to create a new delivery system that will be above ground.
 - Should include identifying potential safety issues associated with each option and/or creating a barricade system to ensure the propane tank is at the recommended distance from props for safe operations.
 - Board would prefer rigid line to temporary flex line if it an above ground delivery system.
 - COB will be responsible for repair; Board will be responsible for meter install.
 - **ACTION NEEDED:** BFR Capt. Kern will be working on getting a quote for both options.
 - Foam Dispersal System
 - Motion passed to table further discussion until need arises.
 - Purchasing a card reader gate for the west gate
 - Card reader and gate revision would be about \$25 – 30k
 - **ACTION NEEDED:** Discuss with COB Parks & Rec re: installing pin pad at main reservoir gate. Chiefs Calderazzo and Ginsberg will report back to the board in February with the department's decision.
- **Dave Booton (for Cmdr. Enholm)**
 - Board approved token of appreciation for former board member, Linton, with modifications to language on plaque.
- **Chief Dirr**
 - Board approved token of appreciation for former board president, Mygatt.
 - **ACTION NEEDED:** Chief Dirr will take point. Budget of \$300.
 - Potential March deadline for presentation.
- **Capt. Koch**
 - Updated board on website revisions – www.BCRFTC.org
 - Board approved utilizing this forum to address user member concerns via FAQs or online blog.
 - Presented board with suggestions made by user members during facility orientation sessions:
 - Moving picnic tables from under the overhang – the board does not currently have a policy regarding this equipment.
 - Temporary locker use – Academy students who are commuting may utilize a locker for the length of the academy session, however, all items must be removed from the locker upon completion of the academy.
 - Hygiene has two modular training buildings they would like to store at Boulder FTC. Denied due to city regulations and liability concerns.

- Copier machine access for agencies – Not available at this time.
 - Weight room – Motion approved to notify user member agencies that the weight room is not available at this time, but the board is exploring options at this time.
 - Washer/dryer only for city use. Extractor is available for all user members.
 - Food is now allowed in the classrooms. However, user members must clean up after themselves per the user member agreement, and vacuums are provided. Reserve the right to withdraw privilege if these expectations are not being met. (Board to revisit this issue at the end of the year.)
 - Coffee is now provided by the board for user members who are training at the Boulder FTC.
- With Chief Snyder – Revised user member agreements for 2018 will be sent out within the month.

5. LONGMONT FACILITY REPORT

N/A

6. LIVE BURN TRAILERS

- The gray trailer is at Lafayette.
- The green trailer is at Boulder Training Center.

7. OTHER BUSINESS TO DISCUSS

- IRONMAN: June 9-10th and August 3-4th – Board approved material donation in lieu of monetary reservation fee.
- 2018 Meeting Time/Dates: Maintain current date/times for 2018 – 4th Tuesday of the month at 0900 except for December due to holiday.

Remaining 2018 Meeting Dates:

February 27, March 27, April 24, May 22, June 26, July 24, August 28, September 25,
November 27, and December 18